G7 – Self Declaration Form for Working with Children and Adults at Risk

**CONFIDENTIAL**

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| Full Name: | | | |
| Any surname previously known by: | | | |
| Address: ,  Postcode: | | | |
| Telephone number(s): | | | |
| Date of Birth: | | Paddle UK Number: | |
| **Part 1**  **To be completed by the individual named above** | | | |
| Name of club/ organisation where you will be carrying out your role: | | | |
| Have you ever been known to any Children or Adult Services department or Police as being a risk or potential risk to children or adults? | | | YES  NO  *(if Yes, please provide information below)* |
| Have you been the subject of any disciplinary investigation and/or sanction by any organisation due to concerns about your  behaviour towards children or adults? | | | YES  NO  *(if Yes, please provide information below)* |
| Do you have any unspent criminal cautions or convictions? | | | YES  NO  *(if Yes, please provide information below* |
| Please provide any relevant information: | | | |
| **Part 2**  **Confirmation of Declaration *(tick box below)*** | | | |
|  | I confirm that I have read and understand the Paddle UK Safeguarding Children and Safeguarding Adult Policies and the Code of Conduct for the Coaching Workforce. I am also committed to the Safeguarding policies of the Club/organisation and I accept my responsibility to care for those whom I come into contact with. I can confirm that there is no reason why I should not have unsupervised access to children, young people or adults whilst working or volunteering in this role. | | |
|  | I agree to undertake and provide evidence of satisfactory completion of any safeguarding training that is required of me in order to undertake my role. | | |
|  | I agree that the information provided here may be processed in connection with recruitment purposes and I understand that an offer of employment/ voluntary role  may be withdrawn or disciplinary action may be taken if information is not disclosed by me and subsequently comes to the attention of Paddle UK or the club/organisation. | | |
|  | In accordance with Paddle UK and/or the club/organisation’s procedures, if required, I agree to provide or undertake a valid Disclosure and Barring Service (DBS) certificate and consent to Paddle UK clarifying any information provided on the disclosure with the agencies providing it. | | |
|  | I agree to inform Paddle UK or the club/organisation within 24 hours if I am subsequently investigated by any agency or organisation in relation to concerns about my behaviour towards children, young people or adults. | | |
|  | I understand that the information contained on this form, the results of a DBS check and information supplied by third parties may be supplied by Paddle UK or the club/organisation to other persons or organisations in circumstances where this is considered necessary to safeguard children and adults. | | |

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| Signature: | |
| Print Name: | Date: |

Once completed you must share this form with your Club Welfare Officer. If you have ticked **YES** to any of the questions in **Part 1**, the Club Welfare Officer is obliged to share the completed form with the Paddle UK Safeguarding Team for review.

If you do not wish to discuss **Part 1** with your Club Welfare Officer, you can send this form directly to the Paddle UK Safeguarding Team. However, please note Paddle UK may be required to disclose certain information to the Club Welfare Officer in order for you to undertake your role or other activity within the club/organisation. We would inform you of the need to disclose information to the Club Welfare Officer before doing so.

If sharing with Paddle UK Safeguarding Team, please return this form marked **CONFIDENTIAL** to: Safeguarding Lead, Paddle UK, National Water Sports Centre, Adbolton Lane, Holme Pierrepont, Nottingham, NG12 2LU.